

**COMMAND SPONSORSHIP CHECKLIST
FOR
SOLDIERS WHO MARRY A FOREIGN NATIONAL (with or without children)**

Developed for Soldiers who marry a foreign national in Europe

1. Upon marriage contact your local Military Personnel Division (MPD) to start the paperwork. You will need:
- request for Command Sponsorship using the DA Form 4187 (Personnel Action), signed by your commander
 - copy of your orders
 - proof of Family member status (birth certificate, marriage license, etc.)
 - completed Part A of the DA Form 5888, Family Member Deployment Screening Form, authenticated by your local Military Personnel Division
 - proof of custody, if children acquired with the marriage
 - bill of health from each Family member's doctor stating medical history, medication being taken, care requirements (in any language-unofficial translation accepted).
 - copy of Enlisted Record Brief or Officer Record Brief

NOTE: If deployed, Part A of the DA 5888 can be authenticated electronically by Personnel .

CHECK WITH YOUR MPD FOR ANY ADDITIONAL PAPERWORK YOU NEED TO SUBMIT

2. Make sure your new Family is enrolled in DEERS and TRICARE, if not already enrolled
3. Be aware that you must be on a 36-months accompanied tour and have 12 months remaining in Europe after arrival or acquisition of the Family members. You may be required to extend or re-enlist in order to meet tour requirements.
4. Contact your local military health clinic Exceptional Family Member Program (EFMP) Case Coordinator to schedule an appointment for your Family members overseas EFMP screening. Bring the doctors bill of health and the DA 5888 (signed by Personnel) with you to the scheduled appointment. Please allow additional time for the doctor to complete the bill of health prior to the appointment. The health clinic EFMP case coordinator will provide any further instructions.
5. After the health clinic EFMP screening, take the completed DA 5888, DA 4187, and any EFMP paperwork * to your local personnel office. If your new Family has EFMP issues, the paperwork will be submitted to IMCOM-E Family travel office for further processing. If no EFMP issues are identified, your local personnel office will process your request for command sponsorship. **ORDERS ARE NOT TO BE PROCESSED UNTIL EFMP IS CLEARED FOR NEW LOCATION**
6. Contact your local Army Community Service (ACS) Exceptional Family Member Program (EFMP) Manager if you have any questions concerning Family members with special medical or educational needs

* Includes DD 2792, DD 2792-1, Individualized Family Service Plan, Individual Education Program, as applicable. See DD forms for Privacy Act information and use of the medical information provided on the form.

START EARLY AND KEEP INFORMED OF THE PROGRESS OF YOUR REQUEST