



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
A COMPANY, WARRIOR TRANSITION BATTALION  
EUROPE REGIONAL MEDICAL COMMAND  
UNIT # 23152, APO AE 09227

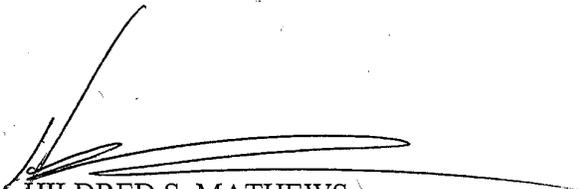
MCEU-WTB-A

4 March 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter #14, TA50 inspection, turn in, and FLIOPL process.

1. The Squad Leader will inspect the Soldier's TA50 within the first 3 days of the Soldier's arrival to the WTU, noting any discrepancies. After inventory, the Squad Leader will escort the Soldier to the post CIF with a copy of a signed memorandum of exception, when necessary, from the A CO WTU Commander, in order to do a partial turn in of all TA50.
2. If discrepancies in TA50 are found CIF documentation will be forwarded to the Initiating Official the same day as the turn in.
3. Initiating Official will contact the losing unit and attempt to locate the missing TA50 for no longer than 30 days. After 30 days has passed, and if there is no resolution on the missing TA50, the Initiating Official will initiate a FLIOPL if the missing TA50 is not the fault of the Soldier.
4. Point of contact for this memorandum is the undersigned at DSN (314)483-6618 or [Hildred.mathews@amedd.army.mil](mailto:Hildred.mathews@amedd.army.mil).

  
HILDRED S. MATHEWS  
CPT, LG  
Commanding

Distribution:

- 1 - Each new Soldier
- 1 - Posted Unit Bulletin Board